



Professional Learning Center
2003 Riverside Drive
Macon, Georgia 31204

**State of the District Forum
Shared Decision Making**

District Comprehensive LEA Improvement Plan, District Parent and Family Engagement Plan and Building Staff Capacity, Family Engagement Budget, McKinney-Vento Education for Homeless Children and Youth/Foster Care Program, Migrant Education Program, Parent University

February 15, 2018
5:30 p.m.

Minutes

I. Welcome and Introductions

Forum facilitator, Makeba Rogers, opened the meeting by making introductions and welcoming all parents and guest presenters.

II. Notable Name Enhancement

Makeba explained and provided an example of how to play the icebreaker, notable name enhancement. Parents proceeded to eagerly introduced themselves to the entire group.

III. Overview of Title I Programs for 2018-2019

Next (whole group), Makeba stated the purpose of the meeting and provided an overview of Title I programs, including Bibb County School System updates. She also explained to parents the process of using the response forms to obtain parent input for the District Comprehensive LEA Improvement Plan (CLIP), District Parent and Family Engagement Plan (DPFEP), Family Engagement Budget, McKinney-Vento Education for Homeless Children and Youth/Foster Care Program, Migrant Education Program, and Parent University.

- Comprehensive LEA Improvement Plan (CLIP) – The CLIP serves as a blueprint for guiding the district’s continuous progress toward identified district, school, and student achievement objectives. This continuous improvement process includes the District Improvement Plan. It focuses on the systems and structures (the “what”) that must be in place for sustained improvement in student outcomes and utilizes a problem-solving model (the “how”) to provide a clear process for identifying improvement needs, planning for improvement, and implementing, monitoring, and evaluating the improvement efforts.
- District Parent and Family Engagement Plan (DPFEP) and Building Staff Capacity – This plan establishes the district’s expectations for parental involvement and describes how the district will implement parental involvement activities. Our system conducts several trainings to build staff capacity in their efforts to strengthen family engagement and build ties with families and the community.
- Family Engagement Budget – The District will reserve one percent from the total amount of Title I funds it receives for the 2018-2019 school year to carry out the parental involvement requirements listed in the District plan. Each Title I school will host an annual Family and Community Engagement (FACE) Forum for parents to provide suggestions on the use of the parental involvement funds in the upcoming year at the district and school-level.
- McKinney-Vento Education for Homeless Children and Youth/Foster Care Program – Services are available to families who meet the eligibility requirement.

- Migrant Education Program - Services are available to families who meet the eligibility requirement.
- Victory in Schools (VIS) Parent University – This initiative is a shared effort between the Bibb County School District and the community to provide an opportunity for families to become full partners in their children's education. It offers parent sessions aligned to the district's goals and provide online resources, workshops, and videos that will focus on the following proposed strands: student achievement; health and wellness; and personal growth and development.

IV. Discussion and Feedback Response Session

Makeba explained the rotation process for reviewing each document. "You will have 20 minutes at each applicable table. The online timer will alert you when it is time to rotate to the next table. The assigned staff person at each table will briefly discuss the topic. At every table, you will have the opportunity to ask questions and provide feedback on your response form at each table. There are pens at each table. Please feel free to write notes or questions on your form. Take your response form with you to each table. You will hear a signal when it is time to switch to the next table." The total group of parents divided into six smaller groups.

- Lottie Hayes, Family Engagement Coordinator, guided conversations to gather comments on the District Comprehensive LEA Improvement Plan---review of district goals in the District Improvement Plan for 2017-2018.
- Makeba Rogers, Family Engagement Specialist, supervised discussions for the District Parent and Family Engagement Plan and Building Staff Capacity.
- Shemika Gary, Family Engagement Specialist, directed discussions to receive input on how family engagement funds are budgeted.
- Dr. Danielle Jones, Homeless and Migrant Liaison, facilitated the review of the McKinney-Vento Education for Homeless Children and Youth/Foster Care Program.
- Dr. Nancy Fordé, Migrant Education Coordinator, led the review of the Migrant Education Program.
- Tangie Franks, Family Engagement Specialist, shared information about Victory in Schools Parent University.

Feedback Summary

CLIP: The Comprehensive LEA Improvement Plan (CLIP) is a continuous process and describes each of the instructional programs and processes in place in Bibb County. We will review the district goals in the District Improvement Plan for 2017-2018. It focuses on the systems and structures (the "what") that must be in place for sustained improvement in student outcomes and utilizes a problem-solving model (the "how") to provide a clear process for identifying improvement needs, planning for improvement, and implementing, monitoring, and evaluating the improvement efforts. What instructional programs have you seen as the most successful for your child? Where would you like to see growth and improvement?

- CLIP in Spanish and audio versions too
- Need to know baseline for reading
- Good plan...within testing realms, more technology training should be taught to elementary level students
- Teach children how to utilize the computer
- Easy to read, well presented, very informative
- Focus on improving typing skills
- How can we monitor
- Include more information for failing students

DPFEP: Our system has a Title I Parent and Family Engagement Plan that describes activities to help support your involvement. We believe that your child does his/her best when the school and home work together. In what ways can Bibb County Schools best support families at home and school?

Building Staff Capacity: Our system conducts several trainings to build staff capacity (principals, family engagement facilitators, teachers and other staff) in their efforts to strengthen family engagement and build ties with families and the community. What do you suggest the district discuss during these trainings?

- More interpreters; more help with my children; tutors; and more information given in Spanish
- Workshops for parents to help us...teach our child
- Provide training with teachers on how to build parent capacity when students are labeled "troubled"
- Well thought out and easy to understand...well organized...add one or two more pictures to Building Staff Capacity
- Provide transportation to and from future events; host events in the neighborhood of schools for convenience
- Plan was well presented; questions answered
- Bullet points; some pages overwhelming; include school calendar; consider providing transportation
- Appearance of plan is eye catching; helpful to have a workshop for parents on homework; staff capacity – training for staff on what is the role of parent involvement and FEF
- Layer print; bullet points; offer accommodations for parents for ease of reading
- Training for building staff capacity should be completed within the first two weeks of school

FE Budget: Title I Family Engagement funds may be spent in the following ways: Family Engagement personnel to plan and execute parent involvement activities Parent workshops and events, Parent Resource Center at school, Educational materials for families to use in the home, Technology. How do you think the family engagement funds would best be spent in our Title I schools?

- Have important things about the books they give to us in Spanish (keep the classes in English)
- Help with some of the special needs students in the classroom...some children with autism need headsets to block some of the noise to provide organization
- Make funds available for meetings and events
- Spending should be shared with FEF and parents
- Need copier, paper and printer
- Facilitator, books for students, library
- Spread funds throughout the school (FEF and representative; district level coordinators; online resources
- Resource center that includes computer area for parents to look for jobs, do homework, receive information
- More workshops for parents

McKinney-Vento Education for Homeless Children and Youth/Foster Care Program: Our system's Homeless Education Program is supported through a federal grant that helps to eliminate barriers that homeless children and youth face in enrolling, attending and succeeding in school. What ideas do you have that would help homeless children and youth in school?

Foster Care: Our system's Foster Care Program is supported through a federal grant that provides school access, improved educational outcomes, and enhanced academic stability for children and youth in foster care. What ideas do you have that would help foster care children and youth in school?

- It's not easy...they could do more
- Great job...need more assistants to keep doing an excellent job
- Great to hear support going toward children in need
- Offer more funding to assist in housing and jobs

Migrant Education Program: Our system's Migrant Education Program is supported through a federal grant that provides eligible migrant students access to tutoring and other educational and community support services. What ideas do you have that would help support migrant students in school?

- Awesome job
- Interested in more information
- Excellent facilitators; engaging

Parent University: Parent University is a shared effort between the Bibb County School District and the community to provide an opportunity for families to become full partners in the education of their children. Parent University offers parent-learning sessions aligned to the district's goals and provide online resources, workshops, and videos. Please provide your comments or suggestions below:

- Courses are easy to navigate
- Very informative (certificate or ribbon given for completion of courses)
- Allow parents to be able to come to the school to use computers; provide a certificate for every course completed
- Launch at every school (combine schools for two or three nights); share during combined Title I Annual meeting – Raiderfest
- Have someone from the district present at the school site to introduce the platform

V. Questions

Facilitators continued to answer additional questions.

VI. Evaluations

LaQuandea Chambers thanked everyone for coming to the meeting. She continued by stating that she hoped the parents found the session helpful, and expressed how the Title I staff looks forward to a continued partnership throughout the school year. LaQuandea reminded parents to complete an evaluation form to provide feedback to help improve this session.

Facilitators distributed door prizes and served spaghetti dinners to all participants.

Meeting adjourned.